

# HAWAII MINI-REUNION CONCEPT PAPER

## Attachment 4

1. The overarching concept is to plan a Class of 1967 mini-reunion around Army playing football at the University of Hawaii. This game is scheduled for Saturday, 30 November 2013. We are letting classmates know early so they can save the date and put aside the necessary resources.
2. The mini-reunion will be centered at the Hale Koa. The Hale Koa is an Armed Forces Recreation Center like the Shades of Green at Disneyworld. The name stands for the “House of the Warrior”, so it is quite appropriate. We have talked with the Hale Koa general manager and he is quite determined to make it a wonderful mini-reunion. He has agreed to relax the sponsoring ratio so that those of us with ID cards can sponsor a few of you without military ID cards. He mentioned that the time between Thanksgiving and Christmas is a slow time for the Hale Koa.
3. Recent meetings:
  - a. Met on 14 December with Richard Elliott from the Koa Beach Service. They have the beach franchise for the Hale Koa. They offer a range of ocean-based activities to include lessons and equipment for surfing, kayaking, stand-up paddling and other forms of fun on the beach. Of course, one could just vegetate in the sun.
  - b. Local committee: 14 December at Koko Café at the Hale Koa. Chris and Al Burer, Cal Delaplain, Joyce and Mike Lighthill, Mary and Bob McEldowney and Mike Yap participated. Overall mini-reunion planning was discussed. Also set up meetings on-island with different venues and POCs.
  - c. Key Hale Koa staff: 16 December at Hale Koa catering office. Dora Young, Hale Koa Catering Manager, and Judy Omiya, Hale Koa Reservations manager. Cal Delaplain, Bob McEldowney and Mike Yap participated. Went over initial planning. Out of this meeting will be a down payment that protects our reservations.
  - d. Hale Koa leadership: 16 December at Hale Koa management suite. Ric LeBrun, General Manager, and Roleen O’Toole, Executive Assistant. Cal Delaplain, Bob McEldowney and Mike Yap participated. General “grip and grin”. Roleen has been very helpful in early discussions.
  - e. National Memorial Cemetery of the Pacific at Punch Bowl. 16 December at the offices in Punch Bowl. Met with Nadine Siak, Public Affairs Specialist. Cal Delaplain, Bob McEldowney and Mike Yap participated. Initial coordination.

- f. Arizona Memorial, Pearl Harbor. 16 December at the memorial. Met with Park Ranger. Bob McEldowney and Mike Yap participated. Leadership was not on-site. Got names and numbers for future contact. Paul DePrey is the superintendant and his mobile is (808) 266-0826 and his office number is (808) 423-7628. The local manager is Eileen Martinez and her mobile is (808) 220-3916 and her office number is (808) 422-3311.
- g. Pacific Air Museum, Ford Island, Pearl Harbor. 16 December on Ford Island. Toured museum. Excellent venue and worth our time. Bob McEldowney and Mike Yap participated. Bob gave tour of island ... may be worth a tour of its own.
- h. President of the West Point Society of Hawaii, Chuck Cardinal. 19 December at Sam Snead's Tavern at the Navy-Marine Golf Club House. Cal Delaplain, Mike Lighthill, Bob McEldowney and Mike Yap participated. Discussed cooperation during the mini-reunion. This should be a good partnership. Learned about football rally on Friday night, 29 November 2013. Later found out it would be in the Luau Garden at the Hale Koa. Chuck will put us in contact with his golf chairperson. Fully cooperate with us on tailgate and football game. Will keep us in the loop regarding the aloha shirts for the football game.
- i. Tony Laidlaw, Director of Sales, Roberts. Roberts is a major bus company in Hawaii. Met on 17 January 2012. Cal Delaplain and Bob McEldowney participated. Very promising meeting. Discussed a range of issues including arrival/departure day transportation (pick-up and drop-off to include baggage), game day transportation and logistics/administration. Classmate assessment is that this is a professional organization and anxious to serve.
- j. Tony Vericella, President of one of the companies that comprise Island Partners Hawaii (IPH). 22 January 2012 telcon. IPH are event planners. Got the lead from a colleague who also works as an event planner and has done a number of events in Hawaii. Talked to one of the principals who led me to Tony. Excellent conversation. Barring costs that are prohibitive, I think this may work out. They are very experienced and know what the price thresholds are and what venues are attractive. Just in the conversation, topics were discussed that I had not thought about. The issue is whether we can afford professional help. Once I finish updating this concept paper, I will forward this to Tony for his evaluation so that he can provide us with a modular rough order of magnitude estimate of costs. From that we can proceed.

- k. Met with Cal Delaplain, Mike Lighthill and Bob McEldowney for breakfast at the Koko Café on 7 August.
- i. We reviewed the results of the questionnaire. With participation below 100, we agreed that I would determine if there were any savings from using smaller venues when I coordinated with Dora Young at the Hale Koa.
  - ii. We agreed that given the results, that we would handle events primarily on an ala carte basis where appropriate. Some activities, of course, like the brunch, cannot be handled this way.
  - iii. Since the majority of respondents prefer the cruise after the game and activities, we agreed to support that cruise. This does not preclude classmates from choosing the earlier cruise. We agreed that we would not actively plan for that contingency.
  - iv. We discussed what would happen if we planned for less than 100 and more than 100 registered. I proposed that respondents to the questionnaire be given the right of first refusal. The local host committee could not reach consensus so I tabled that thought.
  - v. We discussed Roberts, the bus company. Roberts had offered a \$20 round trip cost for an airport shuttle. This is a super good deal. They have a website where you can request a shuttle. They will meet you at the gate and go with you to baggage claim. TSA rules prevent them from removing bags from the carousel. But once you do, they will take them from there. They will take you and your bags to a shuttle and take you to the Hale Koa. Remember this is a round trip ... all for \$20.
  - vi. The cost for attending the rally at the luau garden at the Hale Koa was estimated to be about \$25-\$30. There will be heavy pupus (hors d'oeuvres) and a pay as you go bar.
  - vii. The local host committee did not think at our age we could do the Arizona, Missouri and Pacific Aviation Museum in the same day. So the consensus was that we would do the Pacific Aviation Museum in the morning (it has a photographic overview of the events of 7 December on the museum floor) and go to the USS Missouri for lunch on the fantail and then do the battleship tour. The USS Arizona would be done the following morning.
  - viii. The local host committee thought that I should pursue with the TAG his idea of a static display of the Air National Guard's C-17 and F-22. The TAG had offered a ride on the C-17, but I think that is too much to ask.

- ix. Because of the low interest expressed in the questionnaire, the local host committee decided not to offer a tour of Schofield Barracks.
  - x. The local host committee has a due out to check with Chuck Cardinal, who is the President of the local West Point Society and was off-island at the time. We need to find out the cost estimate for the rally, tail gate and aloha shirts. He also needs to put us in contact with his golf chair.
  - xi. Bob McEldowney has a task to coordinate with the Pacific Aviation Museum.
- l. Met on 8 August with Tom Laidlaw, Director of Sales – Westbound, of Roberts Hawaii. Bob McEldowney and Cal Delaplain also attended. This was a follow-on meeting to one they held last January. Good meeting.
- i. Roberts has a website which we can link to from our website. In this way, classmates that want an airport shuttle can arrange for one. Roberts does have shuttles that accommodate folks that need a wheelchair or extra help. The cost is \$20 per person, round trip.
  - ii. They will pick us up at the Hale Koa and take us to the tail gate. Most of us will walk to the stadium. Roberts will have a smaller bus (21 pax) available for those that want to ride.
  - iii. For those that get ill and need to get back to the hotel, the local host committee decided that a taxi would be the most straight-forward.
  - iv. The larger busses are 53 or 56 pax.
  - v. Note to the Registration Chair, we will need reunion IDs to get on the busses.
  - vi. We decided to wait on whether we needed a shuttle to the NEX or Ala Moana. Have to check with the Hale Koa to see if a shuttle already exists. Either Bob or I can run this down.
  - vii. There will be a 10% discount on many activities.
  - viii. Chris Estrada on the Special Events Team at the USS Missouri can be reached at (808) 391-5302.
  - ix. The size of the bus(es) to Punchbowl will depend on who signs up during registration.
  - x. The local host committee has been very pleased with Roberts Hawaii. We are proceeding with providing Tom with enough details so he can provide us with an estimate.

- m. Stopped by the Arizona Memorial on 8/8 at 1400 and talked with the Lead Park Guide, Lau Sualevai. His phone is (808) 422-3312. His cell is (808) 291-4219. His e-mail is [Lau\\_sualevai@nps.gov](mailto:Lau_sualevai@nps.gov). He confirmed that Roberts Hawaii supports the Arizona Memorial on a regular basis. He will help ensure that our group gets treated as a group. The tour is free. He offered to provide docents (this is super!). He knows that it will be in the morning and we will probably be less than 100. The theater can handle 150 so we may have company. I will try and discourage this.
- n. Called the USS Missouri Memorial. Note that this is a private enterprise and not supported by the National Park Service. It was frustrating. Got into a “do loop” with the phone. Finally got hold of a person after trying multiple routes. Was referred to Angela Anderson at (808) 455-1600 ext 245. Her e-mail is [angelaa@ussmissouri.org](mailto:angelaa@ussmissouri.org). Angela was very helpful. She said that all should wear comfortable clothes and shoes. Women should not wear dresses or skirts. There are no bags (e.g., purses or camera bags) allowed ... everything has to be hand-carried. She thought the most cost-effective course of action was to pay a group charge of \$1000. She would use three docents. There are elevators to take you to the main deck and then to the surrender deck.
- o. Talked with Karla at the Polynesian Cultural Center. Her phone number is (800) 367-7060. Her e-mail is [lombardk@polynesia.com](mailto:lombardk@polynesia.com). She said that the normal discount would be 10%, but that 15% was used under some circumstances. I did not press to find out what circumstances. I assumed that because she mentioned it, we were included.
- p. Met with Dora Young, the catering director at the Hale Koa.
  - i. Booked Kalia I and II for Thursday, 11/29. Kalia II is in the back and can be accessed opposite the Banyan Tree Court (where the regular brunch is held and where our class dinner on Friday, 12/6, will be held). Kalia I can be accessed directly from where the Hale Koa Room used to be. On the first day, Kalia I will be used to build and house the reunion bags. My intention is to start in the morning to build the reunion bags and set up the hospitality suite. We could open on-site registration at 1300. On the following days through Thursday, 12/5, only Kalia II will be used as the hospitality suite. This choice was made because Kalia II has a bunch of windows and Kalia I just has one narrow one. The hospitality suite will have coffee, tea, water and juices available. We talked about a beverage cost of \$25-\$30 per day. The cost for

- the Kalia rooms will be around \$3200. These costs will be amortized across all classmates participating.
- ii. Booked brunch on Sunday, 12/1. Because there are less than 100, I booked the Laulima Rooms I-IV. These are four rooms separated by temporary walls that can be retracted. One room will mainly be used to set up the brunch buffet. There are two choices for brunch. Since we will have less than 100, the Breakfast Buffet III at \$22.50 pp is appropriate. However, it does not have many of the local foods on the menu. So I asked if I could pay extra for those dishes. Instead, Dora suggested we order the Brunch Buffet for 100 at 28.50 for \$2850. Then if we have 75 people participating the cost would be \$38.00 pp. This would be cheaper than ordering the Breakfast Buffet III with the ala carte items. I recognize this is a little steep, but I wanted some of the local foods offered.
  - iii. The dinner on Friday, 12/6, would be held in the Banyan Tree Court. I was looking at the Aloha Buffet. Again this is for a minimum of 100 people. The cost is about \$40 pp. If we have 75 participating we boost the cost to \$50 pp, but will be a better menu.
  - iv. In order to reserve the rooms, I paid a \$1700 deposit.
- q. After this meeting, Dora called Judy Omiya, the Reservation Manager. She came down to Dora's office. She will open reservations not earlier than 30 November 2012. We have to identify ourselves at the West Point Class of 1967 Mini-Reunion. In order for us to qualify for the 1:3 ID Card holder versus guest ratio, Judy will need a memo from us linking ID Card holders to 3 non-ID Card holders. She doesn't seem too worried about this. She will attempt to put us all in the Ilima Tower (nearest the registration desk and above the hospitality suite). She will have rooms that have special bathrooms for the disabled, but they are not plentiful.
- r. I stopped by the Activities Desk to ask about the luau. We will need to call in 30 days in advance to book the block of tables. They will attempt to put us in a group in the covered part of the luau garden.
- s. I also stopped by the Koa Beach Services desk. They have the franchise to support the Hale Koa. They offer a full range of services to include surf and paddle board lessons. They also rent equipment like umbrellas and chairs. They offered to set up a special section for us. I spoke to Ron Galindo, one of the owners. His cell is (808) 382-4524. His e-mail is [Ron@beachboyhale.com](mailto:Ron@beachboyhale.com). They have a website at

[www.beachboyhale.com](http://www.beachboyhale.com). The focus will be on Friday, 12/6, but the services will be available throughout our stay.

- t. On 26 September 2012 Cal Delaplain and Bob McEldowney met with Chuck Cardinal to discuss West Point Society of Hawaii plans for the Army – UH football game in 2013. Their planning has not yet swung into high gear. Their initial thoughts and plans at this point for the:
  - i. Rally on Friday night. It is already booked at Luau Gardens at Hale Koa. Start about 1830 and go for two hours. It will feature heavy pupus and a cash bar. They are trying to keep the cost at \$35-\$40.
  - ii. Tailgate on Saturday. It is already booked at Richardson Field across the street from the Stadium. It will be catered and have a cash bar. They are trying to keep the cost under \$30.
  - iii. Aloha Shirt. May be a polo shirt. They will have men's and women's shirts. They are trying to keep the cost under \$30.

Reservations and payments for the events and shirts will be made through a website to be set up. Game tickets will be purchased through West Point. It will be just like we did for the San Diego State game. That process went very smoothly. The local Society has nothing to do with that process. We will get in touch with Gil Tam "69 for golf arrangements. He has the connections for all the golf courses. We will continue to stay in touch with Chuck as planning progresses.

- u. The local host committee met for dinner at the Koko Café at the Hale Koa on Tuesday, 4 December 2012, at 1830. Suda and Cal Delaplain, Joyce and Mike Lighthill, Bob McEldowney and I were in attendance. We spent a couple of hours reviewing the schedule and determining what venue visits to make. Constructive suggestions from all. Joyce and Mike provided us with literature that contained information about various vendors on island. Joyce also provided samples of soap that is made on-island that we can add to each mini-reunion bag. She also found a potential local source, a military spouse, to make the reunion bags. One of the potential activities listed was a tour of Ford Island conducted by Bob McEldowney. I was struggling with how to schedule it. After some discussion, it was decided to have people sign up on a first-come, first-served basis for the tour. When that bus is full, we will stop making reservations for that bus. Bob would take the first bus out and the last bus

back on Tuesday, 3 December 2013. Recall this starts with the visit to the Pacific Air Museum and ends with the tour of the USS Missouri.

- v. On Tuesday, 4 December 2012, met with Angela Anderson at the USS Missouri.
  - i. Travel from the Pacific Air Museum to the USS Missouri will take less than 15 minutes.
  - ii. The current plan is to arrive at the USS Missouri gate at 1200 on Tuesday, 3 December 2013. We will enter the gate using our mini-reunion badges. We then walk to the stern where there are stairs leading to the main deck. There is an elevator. Once on the main deck we head aft to the fan tail where we will have lunch. The caterers are Gordon Biersch. They will have the fan tail set up for lunch.
  - iii. There are two tours pre-arranged:
    - 1. The first tour is based on the “Highlights Tour”. The objective is historical. The tour will take about 35 minutes. The tour starts in the bow, goes to the “Surrender Deck”, looks at the “Kamikaze rail” (where a Japanese Kamikaze plane hit the side of the USS Missouri and left a dent) and ends in the museum.
    - 2. The second tour is based on the “Heart of the Missouri Tour” and will take about 75 minutes. Individuals that take this tour must wear “closed toe” shoes since they will be required to climb and descend ladders and pass through hatches. Women should wear shorts or pants. There is no “disabled” access for this tour. This tour will leave the fantail first and thus the lunch hour will be shorter. The objective is to see how sailors on the battleship lived and fought. In addition to the “Highlight Tour”, I have added entry into one of the 16 inch gun turrets, the engine room, officer and enlisted living arrangements, mess halls and the bridge.
  - iv. The deposit for this tour is about \$1700. They will hold the date until we pay the deposit. Should another group request the same date, we will have 5 days to pay the deposit. This requires me to ask for the deposit as soon as practical to establish a working balance.



- v. Busses will leave the USS Missouri when full. Roberts will be responsible for keeping track of individuals.
- w. Talked with a Ranger at the USS Arizona Visitors Center after I came back from the USS Missouri. Recall that this tour is scheduled for Wednesday, 4 December 2013. Again, no tickets, we will use our mini-reunion badges.
  - i. The tour takes about 75 minutes. This includes the opening film in the auditorium, boarding the launches, travel out to the Memorial, time at the Memorial, boarding the boats on the return trip to the Visitors Center. Maximum seating in the auditorium is 150.
  - ii. In addition to the USS Arizona, there is a recently refurbished museum, a tour of the USS Bowfin (WWII submarine) and various exhibits on the grounds.
  - iii. The Ranger suggests we arrive at least 30 minutes before the time we enter the auditorium.
  - iv. The Ranger suggests that we take the 1000 time slot.
  - v. I will suggest to Roberts that we plan to arrive about 0900.
  - vi. We should line up at 0945.
  - vii. We should board busses to return to the Hale Koa as the busses fill, but no later than 1200. This should give adequate time for folks to see what they want to see before and after the tour.
  - viii. Roberts will keep the roll.
- x. On Friday, 7 December 2012, met Joyce Lighthill and Bob McEldowney at Hilo Hatties. Hilo Hatties is a dominant force on the islands for aloha apparel and memorabilia. Met with Sue Fujimoto, the General Merchandise Manager for Hilo Hatties.
  - i. The minimum order for specially designed material is 3000 yards. It takes roughly 2.5 yards to make a shirt or blouse. That means that there would be enough material for 1200 shirts and blouses, a number we are unlikely to reach. So we turned to material that was in stock.
  - ii. Sue recommended a material and pattern and provided us a swatch to take back to Joyce Doheny.
  - iii. The rough cost estimate was \$45 per shirt or blouse.
  - iv. It will cost us \$10 to digitize the class crest.

- v. We talked about whether we should place the crest on the pocket or sleeve.
  - vi. We suggested that a color-coordinated, plain material be used for the pocket and that the crest be embroidered on it before sewing on the shirt or blouse. Sue discouraged this due to differences in the material that would potentially cause differences in wear and shrinkage.
  - vii. Sue provided us with a brochure that described the shirt and blouse.
- y. At 1200 (we were late after our visit at Hilo Hatties) on Friday, 7 December 2012, Joyce, Bob and I met at Sam Choy's on Nimitz Highway with Cal Delaplain and Tom Laidlaw from Roberts. We went over the schedule in detail so that Tom could provide us a better cost estimate. Bob gave Tom an "old" schedule and I will forward Tom the "new" schedule once I update the old one.
- z. Met with Gil Tam. '70, at the Army/Navy game gathering at Murphys Grill near the Aloha Tower. Gil is the West Point Society of Hawaii Golf Chair. He has organized and run many tournaments on-island. As soon as I identify a class golf chair, I will get them together to plan the golf outings. The prime day in Friday, 6 December 2013. There is also the afternoon of Sunday, 1 December 2013, after brunch.
- aa. On Monday, 10 December 2012, at 1000, I met with Judy Omiya the Reservations Manager at the Hale Koa. The Hale Koa is prepared to take reservations. Use the group name, "West Point Class of 1967 Reunion". Judy gave me a list of rates which I will eventually post of the web site. I also made allowances for 8 rooms on 28 November 2013 for committee members who are setting up the hospitality suite on the morning of 29 November 2013. I made allowances for 45 additional rooms for 29 November 2013. Judy and I agreed that I will adjust these numbers once reservations come in. We will eventually agree on a date that reservations will close. I will give her an update in March 2013. At this point I told Judy that all will be out on 7 December 2013. These are just planning numbers. We are not committed to them. Upgrades will be on a first-come, first-served basis. It was also noted that rates are subject to change before the mini-reunion. Any change, if any, is likely to be small.
- bb. I stopped at the Activities Desk at the Hale Koa. The luau on Monday, 2 December 2013, starts at 1730 and ends about 2030. The Magic Show on

Wednesday, 4 December 2013, starts at 1800 and ends about 2030. The supervisors are Leah Bush and Erica Fox-Rogud. They can be reached at the Hale Koa main number and by dialing "0".

- cc. On Tuesday, 11 December 2012, at the morning tennis drills, I talked with the Hale Koa tennis pro. He will conduct drills and a round-robin on Friday, 6 December 2013. We agreed on a cost of \$20 per person. This is a good deal.
- dd. On Tuesday, 11 December 2012, at 1000, I met with Shaun Singh from the Polynesian Cultural Center. The meeting was at their Waikiki offices on Kuhio Street. My original POC was Karla Lombard. When I contacted her, she referred me to Larie Manutai, who could handle groups. I sent her an e-mail. I assume that she asked Shaun to contact me. It turned out it was a good deal.
  - i. I told Shaun that the estimate was about 80 folks. I asked for two options. One option was for lunch on our own, tours of the village, the luau and the show. The second option was for our classmates that wanted a shorter day. They would arrive in time for the luau. The regular cost was about \$95. There was little difference in cost between the two options. For military groups, Shaun offered a cost of \$60.
  - ii. He was comfortable with Roberts handling transportation.
  - iii. They will provide reserved bus parking spaces so we will know where the busses are parked.
  - iv. We owe him a check on 5 December 2013. However, I have to pick up the tickets on 29 November 2013 at the NEX in the ITT office. I plan to give him a check at that time.
- ee. Had some difficulty in contacting a Pleasant Hawaiian Holidays manager. This is the dominant company in Waikiki that operates Activities Desks. Alison McDonough, the Guest Services Manager, is temporarily taking Roleen O'Toole's place as the EA to Ric LeBrun, the Hale Koa General Manager. She was very helpful and persistent. She put me in contact with Cindy Akiona at [cindy.akiona@pleasant.net](mailto:cindy.akiona@pleasant.net). Her phone number is (808) 955-9410. She is away on vacation. I will contact her after the holidays and discuss the cost-effectiveness of placing an agent in the Hospitality Suite. I also learned that for the deep sea fishing, she can arrange for the boats. However, there is a minimum of four and a maximum of six for each boat. Also, reservations are recommended to be made in advance ...

so that will have to be done before we arrive at the Hale Koa. I did not get a cost estimate yet.

ff. Met with Cal Delaplain, Bob McEldowney and Chuck Cardinal at the Golf Club snack bar on Fort Shafter on Wednesday, 12 December 2013, at 1200. Chuck has not matured the planning very much since the last time we met. We did find out that the game is scheduled for 1800. That makes the tail gate from 1500 to 1700. He has not decided on an aloha shirt or polo shirt to wear to the game.

gg. Based on the suggestion of Angela Anderson from the USS Missouri, I again contacted Lori Ho from Gordon Biersch. They do have cheaper menus that meet our price point.

hh. Contacted Cindy Akiona on 22 January 2013. We agreed that the Activities Desk on the opposite side of the Hale Koa lobby should be adequate to support classmates that want to make separate arrangements for activities. Their rate to staff the hospitality suite is \$250 per day. We agreed that this rate is not affordable. I also confirmed that for those classmates that want to go deep sea fishing that they must make reservations before they arrive at the Hale Koa. Each boat must have a minimum of four individuals and a maximum of six individuals. As part of the website, those interested in this activity should make their participation known. Al Bornmann will coordinate how we fill the boats. Cindy told me to deal with her and she will make it happen.

#### 4. Overview of the mini-reunion:

- a. Timing of the football game makes scheduling an issue. Thanksgiving is Thursday, 28 November 2013. I am not yet sure how full the Hale Koa will be. Initial indications from Hale Koa management are that it will not be a problem. However, air travel will likely be difficult. There are two sponsored options: 1) Include Thanksgiving in your travel plans. Or 2) Ensure you make air travel arrangements as soon as the airlines will accept them for 29 November 2013. I will encourage the mini-reunion committee to on-site on Friday morning to stuff the reunion bags and to set up the hospitality suite.
- b. We can also include Thanksgiving as part of the mini-reunion. An alternative is let classmates make their own arrangements. One thing for sure, if you want to have Thanksgiving dinner at the Hale Koa, you have to make reservations early. I understand they sell out early.

- c. The basic plan is to arrive on Friday, 29 November 2013. We will set up a welcome room where you will get a copy of the latest schedule, administrative instructions, activity options and a reunion bag. We will have a set of reunion wear such as his and her aloha and/or polo shirts. The West Point Society of Hawaii also has an aloha shirt for the football game. We will probably also arrange for some sort of hat. Joyce Doheny is already working on the alternatives. Joyce Lighthill will be her local LNO.
- d. On Friday, 29 November 2013, the West Point Society of Hawaii has arranged for a football game rally in the Luau garden. Rabble Rousers will be there. The Class is invited.
- e. Saturday, 30 November 2013, is game day. The local classmates say that the West Point Society of Hawaii puts on a great tail gate so I am inclined to join them. Mike Lighthill is coordinating. Freed Lowrey is exploring arranging for a block of tickets. (Right now, AAA will not even think about 2013 until this season is over.) Of course, we will arrange for a bus service to the tailgate and game and the return to the Hale Koa. Last time, the game was in the late afternoon. Thus the tailgate is expected to be scheduled in the early afternoon. The tailgate site is close to the stadium so we should be able to walk to the game from the tailgate. As the game will be in the afternoon, no formal victory party is indicated. However, we are sure that many will congregate in the Warrior Lounge at the Hale Koa.
- f. Sunday, 1 December 2013, will be highlighted by the brunch at the Hale Koa. It is quite a spread of food. Breakfast and lunch items and the regular stuff as well as the local cuisine as well. Hale Koa management indicated that due to the potential size of our party, they may move us to a separate ball room with a similar menu. In my view, that will be fine. The rest of the day will be a down day. Some may want to play some golf or participate in another activity or tour. The main supported event will be shopping for those so inclined. This is an opportunity to have access to merchandise unique to Hawaii. After all there will be relatives who will be waiting for that T-shirt that says, "My Grandparents went to Hawaii and all I got was this T-shirt." We will set up busses to the NEX. It is the largest PX in the world. Its jewelry counter is as big as some PXs. For those without access to a PX, there are free trolleys that will take you to Ala Moana Mall. Before the Mall of the Americas, it was the largest mall in the US. The Ward Center is also on that route ... it is a mall of small boutique shops. There is a small PX in the Hale Koa where guests can

also shop. Those without ID cards will be given access to the PX in the Hale Koa.

- g. Monday, 2 December through Thursday, 5 December 2013 will be activities days. Initial thoughts on options follow. Some will be group events. Some will be offered as individual activities. The hospitality suite will probably have some system to find other couples interested in joining a smaller group.
  - i. There is a Hale Koa luau that we can participate in as a group. Right now I am looking at Monday night. I think it is the best-value option for a luau.
  - ii. A popular tourist attraction is the Polynesian Cultural Center (PCC). The host committee encourages participation in this event. The principle objective of the PCC is education. However, this is an expensive and strenuous venue. Busses leave at about 1000 and we do not return until late that night. It is a full day. One catches lunch at one of the restaurants at the PCC and then takes boats to the different villages. Each village represents an island group. So there are villages for the Samoans and Tahitians for example. At each village, the local dances and crafts are demonstrated. In the afternoon there is a luau and then that night the big show at the auditorium. Right now I am looking at Thursday night. Note, I recognize this is a long day. I am contemplating arranging for a bus that brings participants just in time for the luau and evening show.
  - iii. For those anthropologists, the Bishop Museum has all the history and artifacts for Hawaii. Well worth the time.
  - iv. Obviously, the USS Arizona is important to those of us in the warrior caste. In addition to the tour of the USS Arizona, we will go back to Pearl Harbor to tour the USS Missouri and the air museum. The local host committee agreed that the Pacific Air Museum is first, and then lunch on the USS Missouri fan tail, and then the USS Missouri tour. That will be a full day. The USS Arizona will be on the following morning.
  - v. There are scenic spots like the Pali Lookout. For those physically able, there is a moderate hike up to the crest of Diamond Head.
  - vi. There is also Punch Bowl, which is a national cemetery like Arlington. In addition to mosaics that outline all the major battles in the Pacific, there is a platform that overlooks Honolulu. We visited the Punch Bowl offices. Met with a rep from the VA who

was very accommodating. Turns out they are adding a Viet Nam panel to the mosaics. We may wish to hold a short memorial to our fallen classmates at this wall. She was also willing to allow the use of golf carts up to the overlook. She told us that we could park the busses behind the memorial.

- vii. In addition, there are many sightseeing opportunities of local, historical interest like Iolani Palace.
  - viii. The Magic Show at the Hale Koa is Wednesday night.
  - ix. We scheduled a closing dinner on Friday night since it may be the last night for some classmates.
  - x. Sports day will be Friday, 6 December 2013. There will be opportunities to play golf, deep sea fishing and play tennis. There is an excellent tennis pro at the Hale Koa. We met with the President of the West Point Society of Hawaii. He will put us in touch with his golf chair that will help us with this part of the mini-reunion.
  - h. Saturday afternoon, 7 December 2013, there will be an interisland cruise ship that visits the outer islands. It returns on Saturday morning, 14 December 2013.
  - i. Flights back to the mainland leave through the day. There are many “red eyes” that will depart HNL that night.
5. Note there is an option to arrive in Hawaii on Friday, 22 November. Then board the cruise line that Saturday, 23 November. It entails being at sea over Thanksgiving. It will also mean missing the football rally Friday night at the Hale Koa. Classmates would likely disembark on Saturday, 29 November and bus directly to the tailgate. If it can be arranged, classmates would disembark and travel to the Hale Koa, register, go to their rooms to freshen up and then board busses to the tail gate. This would have to be worked out.
6. Ev Lucas has been busy doing research on the cruise. He was prepared to provide information at the Class Business Meeting at the 45<sup>th</sup>, but time constraints precluded him briefing the data. I have added a one-pager that summarizes the data he provided as an attachment.
7. The local classmates are Suda and Cal Delaplain, Joyce and Mike Lighthill and Mary and Bob McEldowney. They are all excited about this opportunity. Also, Jan and Ed Smith spent nine years on island and can help from Colorado Springs.

8. Committee assignments: Primary muscle will be from the NCR classmates. For the most part, since there are just three couples on-island involved with the local host committee, they will serve as liaison officers.
- a. Mike Kush has agreed to be treasurer. Cal Delaplain has volunteered to be the local LNO for this function. The thought is that someone should be able to sign checks on-island.
  - b. Joyce Doheny was asked and agreed to coordinate mini-reunion wear. Joyce Lighthill has volunteered to assist. This committee will also look at the favor in the mini-reunion bag.
  - c. We will find an NCR classmate to plan transportation (busses). Mike Lighthill has volunteered to be the local LNO.
  - d. Mike Yap will continue to be the principal POC for the Hale Koa. Bob McEldowney has volunteered to assist as the LNO.
  - e. Cal Delaplain will coordinate our activities with that of the West Point Society of Hawaii. Mike Yap will be responsible for whatever needs to be done here in the NCR.
  - f. Golf is an unknown. I know that it will be a big draw in Hawaii. None of our on-island classmates are golfers. We will need to have an NCR or other classmate responsible. The most likely solution is to have this individual coordinate directly with the West Point Society of Hawaii golf chair. The President of the West Point Society of Hawaii has agreed to work with us on this option. He has nominated Gil Tam to coordinate with us.
  - g. Mike Yap will take care of tennis. The Hale Koa pro is excellent. He can provide everything from lessons to round robins.
  - h. Tours will be an important job. Al Bornmann has volunteered to be the NCR chair. The good news is that the Hale Koa has agreed to give us a reunion coordination room and to help staff it with activities/tour staff.
  - i. Dick Gladstone and Bob Love have agreed to take on registration. They will coordinate with WP-Org and keep John James informed to ensure that the website is able to support this mini-reunion.
  - j. Ev Lucas has agreed to coordinate the cruise.
9. Mike Yap discussed mini-reunion support with the EA of the general manager of the Hale Koa. There is no problem with assigning a room to serve as a



coordination site during the mini-reunion. The cost of this room will have to be amortized with the reservation fee. The reservation fee will be used to cover all collective events and services. Other activities will be paid ala carte. The Hale Koa can identify someone that can coordinate tours. The Hale Koa has a tours desk. It is out-sourced. The company has desks at many of the Waikiki hotels. They can easily surge to support us. This cost will also be amortized. I am thinking that the activities desk in our mini-reunion coordination room could be manned for two hours in the morning and two hours in the afternoon. The Hale Koa also has an orientation briefing it gives to visitors. We can schedule that briefing during the brunch Sunday morning.

10. In order for the committee to coordinate more effectively with the Hale Koa and the different potential venues, it was helpful for us to get a general understanding of the level of participation and what activities were most attractive to classmates. The vehicle we chose was a 36-question questionnaire. After some deliberation, based on a suggestion from an SFM at the Viet Nam Memorial brunch, John James was able to arrange for SurveyMonkey to handle the questionnaire. Mechanically, this worked out quite well. John sent an e-mail blast out to the class on 5 July with 15 July suspense. As of the 15<sup>th</sup>, we had 18 responses. I found this to be far less than I expected. John was kind enough to send out a second e-mail blast on 18 July with a 29 July suspense. This brought the total up to 40 responses (note 2 responses were received after the suspense and not counted because I had already left for Hawaii and had no way to see them.)
  - a. 4 of the responses were to say that they were not participating in the mini-reunion.
  - b. Question 9 dealt with what option they preferred. The primary purpose of this question was to determine whether the majority of folks wanted to take the early or late cruise. There were 11 no responses to this question. There were 7 responses that did not include an option with either cruise. This left 18 responses that indicated a cruise timing preference. Of those 18, it was split 9 and 9. However, on the specific option where activities were included, the split was 8 for a cruise after the game and 6 for before the game. It was tight ... but I decided to continue with the original plan. Clearly, classmates can take the cruise they prefer, but the planning committee will focus on the cruise after the game.

11. Changes from the earlier version of the concept paper are in purple.

12. This is the 23 January 2013 version of the concept paper. This will be the last concept paper. I will publish a modified FRAGO next.